

**ONE WEEK TRAINING COURSE ON "MANAGEMENT OF CIVIL CASES" FOR DISTRICT ATTORNEYS/DEPUTY DISTRICT ATTORNEYS FROM ALL OVER PAKISTAN, AZAD JAMMU & KASHMIR AND GILGIT-BALTISTAN (1 - 6 JUNE, 2015)**

**Revised Programme**

**Monday, 1<sup>st</sup> June, 2015**

08:15 a.m.	Registration	
<b><u>Inaugural Ceremony</u></b>		
08:30 a.m.	Recitation from the Holy Quran	
08:35 a.m.	Inaugural Address by the Director General	
08:50 a.m.	Group Photograph	
09:00 – 10:00 a.m.	Government Servants Conduct Rules	Mr. Badar-ul-Arifeen Deputy Secretary (Investment) Ministry of Finance Division, Islamabad.

10:00 – 11:30 a.m.	Opinion Writing by District Attorneys-I	Mr. Fakhar Hayat, Director General, FJA
11:30 – 12:00 noon	<b>Tea Break</b>	
12:00 – 01:30 p.m.	Opinion Writing by District Attorneys-II	Mr. Fakhar Hayat
01:30 – 02:30 p.m.	Computer Orientation/Literacy	Mr. Tariq Aziz, Computer Programmer, FJA

**Tuesday 2<sup>nd</sup> June, 2015**

08:30 – 10:00 a.m.	Public Sector Financial Management System of Pakistan	Mr. Muhammad Salim Khan, Director (Training)/ Change Management, PIFRA, Islamabad
10:00 – 11:30 a.m.	Powers and Responsibilities of Drawing & Disbursing Officer-I	Syed Safdar Hussain Shah, Deputy Director (Financial Regulations), Secretariat Training Institute, Islamabad
11:30 – 12:00 noon	<b>Tea Break</b>	
12:00 – 01:30 p.m.	Powers and Responsibilities of Drawing & Disbursing Officer-II	Syed Safdar Hussain Shah
01:30 – 02:30 p.m.	Computer Orientation/Literacy	Mr. Tariq Aziz, Computer Programmer, FJA

**Wednesday 3<sup>rd</sup> June, 2015**

08:30 – 10:00 a.m.	Service Laws: Efficiency and Discipline Rules	Mr. Badar-ul-Arifeen, Deputy Secretary (Investment) Ministry of Finance Division, Islamabad.
10:00 – 11:30 a.m.	Conduct of Cases by or Against Government	Mr. Muhammad Ashraf Chaudhry, D&SJ (R )
11:30 – 12:00 noon	<b>Tea Break</b>	
12:00 – 01:30 p.m.	Land Revenue Act-I	Mr. Zulifiqar Abbasi, Advocate, Supreme Court of Pakistan
01:30 – 02:30 p.m.	Land Revenue Act-II	Mr. Zulifiqar Abbasi

**Thursday 4<sup>th</sup> June, 2015**

08:00 – 11:00 a.m.	<b>VISIT TO SUPREME COURT OF PAKISTAN</b>	
11:30 – 12:00 noon	<b>Tea Break</b>	
12:00 – 01:30 p.m.	Overview of Land Acquisition Act	Mr. Zulifiqar Abbasi, Advocate, Supreme Court of Pakistan
01:30 – 02:30 p.m.	Computer Orientation/Literacy	Mr. Tariq Aziz, Computer Programmer, FJA

**Friday 5<sup>th</sup> June, 2015**

08:30 – 10:00 a.m.	Law of Injunctions	Mr. Kamran Bashrat Mufti, AD&SJ, Islamabad
10:00 – 11:30 a.m.	Civil Appeal and Civil Revision	Mr. Khalid Amin Khan, Director Admin, FJA
11:30 – 12:00 noon	<b>Tea Break</b>	

**Saturday, 6<sup>th</sup> June, 2015**

08:30 – 10:15 a.m.	Professional Ethics-I	Mr. Abdullah, Ex-Chairman, KP, Public Service Commission, Ex-Chief Secretary, KP
10:15 – 10:30 a.m.	<b>Tea Break</b>	
10:30 – 11:45 a.m.	Professional Ethics-II	Mr. Abdullah
11:45 – 12:00 noon	Evaluation/ Clearance	

**CONCLUDING CEREMONY (12:15 p.m)**

12:15 p.m.	Arrival of the Chief Guest: Hon'ble Mr. Justice Qazi Faez Isa, Judge, Supreme Court of Pakistan	
12:20 p.m.	Recitation from the Holy Quran	
12:25 p.m.	Views of the Participants.	
12:30 p.m.	Address by the Director General	
12:40 p.m.	Address by the Chief Guest	
12:50 p.m.	Certificate Distribution	
01:00 p.m.	Group Photograph	
01:05 p.m.	Lunch	