

F.6 (311)/2016-FJA
Federal Judicial Academy
I s l a m a b a d

**Three-Day Capacity Building Workshop/Seminar for Enhancing Capacity of
Law Officers in collaboration with Ministry of Law and Justice
(24-26 October, 2016)**

PROGRAMME

Monday, October 24, 2016

08:15 – 08:30 a.m.	Registration	
<u>Inaugural Ceremony</u>		
08:30 a.m.	Recitation from the Holy Quran	
08:35 a.m.	Inaugural address/remarks by the Director General	
08:50 a.m.	Group Photograph of Participants	
09:00 – 10:30 a.m.	Principles of Legislative Drafting	Mr. M. Khashih-ur-Rehman, Additional Draftsman, Ministry of Law and Justice Miss Nusrat Yaseem, Director, FJA
10:30 – 11:30 a.m.	Pleadings in Civil Suits	
11:30 – 12:00 noon	Tea Break	
12:00 – 01:30 p.m.	Litigation Procedure	Miss Nusrat Yaseem
01:30 – 02:30 p.m.	Lunch/Prayer Break	
02:30 – 04:00 p.m.	Conduct of cases by or against Government	Mr. Muhammad Ashraf Chaudhry, D&SJ (R)
04:00 p.m.	Tea Break	

Tuesday, October 25, 2016

08:30 – 10:00 a.m.	Opinion Writing-I	Mr. Fakhar Hayat, Director General, FJA
10:00 – 11:30 a.m.	Opinion Writing-II	Mr. Fakhar Hayat
11:30 – 12:00 noon	Tea Break	
12:00 – 01:30 p.m.	MOU/Agreements/Contracts Making	Mr. Salman Farooq, Director, FJA
01:30 – 02:30 p.m.	Lunch/Prayer Break	
02:30 – 04:00 p.m.	Office Management	Mr. Muhammad Ejaz Ghani, Director, STI
04:00 p.m.	Tea Break	

Wednesday, October 26, 2016

08:30 – 10:00 a.m.	Art of Conveyancing	Sheikh Iftikhar Ahmad, Advocate, Supreme Court of Pakistan
10:00 – 11:30 a.m.	Land Administration in Pakistan	Mr. Zulfiqar Abbasi, Advocate, Supreme Court of Pakistan
11:30 – 12:00 noon	Tea Break	
12:00 – 01:30 p.m.	Departmental Inquires	Mr. Muhammad Ejaz Ghani, Director, STI

Certificate Awarding Ceremony (02:00 P.M.)

02:00 p.m.	Arrival of the Chief Guest: Mr. Mohsin Abbas Syed, Senior Consultant, Ministry of Law and Justice.
02:05 p.m.	Recitation from the Holy Quran
02:10 p.m.	Views of the Participants.
02:15 p.m.	Address by the Director General
02:25 p.m.	Address by the Chief Guest
02:35 p.m.	Certificate Distribution
02:45 p.m.	Group Photograph
02:50 p.m.	Lunch