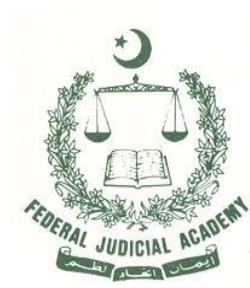


# FEDERAL JUDICIAL ACADEMY



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**Seventh (7<sup>th</sup>)**  
**ANNUAL JUDICIAL**  
**EDUCATION COURSE**  
**CALENDAR 2015-16**

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## **EXECUTIVE SUMMARY**

<b>Number of courses</b>	=	<b>24</b>
<b>Expected Number of Participants</b>	=	<b>624</b>
• Number of Judicial Officers	=	416
• Number of Law Officers	=	104
• Number of Court Personnel	=	104

### **Bifurcation of 24 courses:**

<b>S.NO.</b>	<b>PARTICIPANTS</b>	<b>COURSES</b>
1.	Civil Judges-cum-Magistrates	08
2.	Senior Civil Judges	03
3.	Additional District & Sessions Judges	03
4.	District & Sessions Judges	02
5.	Law Officers	04
6.	Court Personnel	04

### **Summary of person-days in judicial education:**

Judges and Magistrates	=	2496
Law Officers	=	624
Court Personnel	=	624

**INTRODUCTION:**

For the last six years, the Federal Judicial Academy, has formalized its training schedules of activities through the preparation of Annual Calendar. Therefore, we are proud to issue the Seventh Annual Judicial Education Course Calendar for the year 2015-16. The continuity of this activity is the operationalisation of the vision of Hon'ble Chief Justice of Pakistan/Chairman, Board of Governors of the Academy.

The Academy started its formal education programs in 1988 when it was established through a Resolution of Federal Government. Until 1997, it worked under the Ministry of Law and Justice, Government of Pakistan. However, realizing the importance of the institution and keeping in view the principles of separate and independent judiciary, the Federal Judicial Academy Act, 1997 was promulgated to make it a body corporate, having perpetual succession and seal. The Academy has to work under the control and supervision of a Board of Governors headed by the Honourable Chief Justice of Pakistan and comprising 8 other members. The most important feature of the Board of Governors of the Academy is that it is judiciary-led and judiciary-controlled.

The funding for the Academy is provided by the Federal Government through Ministry of Law, Justice and Human Rights. However, the Academy can receive grants-in-aid from provincial governments but for many years, the provincial governments have not funded any program of the Academy. Being one of the beneficiaries of Access to Justice Program of Government of Pakistan, it has also been receiving funds for conducting training programs. Academy also receives financial assistance from different foreign and national organizations for conducting programs of judicial education in collaboration with said organizations.

The aims and objects of the Federal Judicial Academy are defined in section 4 of the Federal Judicial Academy Act 1997 which are reproduced as under:

- (a) *orientation and training of new judges, magistrates, law officers and court personnel;*
- (b) *in-service training and education of judges, magistrates, law officers and court personnel;*
- (c) *holding of conferences, seminars, workshops, symposia for improvement of the judicial system -quality of judicial work; and*
- (d) *publishing of journals, memoirs, research papers and reports.*

To meet the above objectives, the Academy has planned the training and education programs. These programs are issued through this calendar for the reason that the High Courts and District Courts can well plan the participation of judicial officers in various programs to avoid unnecessary delays in courts when the judicial officers are away to attend any of the proposed programs. It will save much judicial time and litigants will not suffer due to the absence of the judge. It is now for the High Courts and the judicial officers to pre-plan the attendance schedule and the Academy urges that no case should be fixed for those dates by the nominee judicial officers.

About the scheme of the calendar, it is pertinent to mention that after establishment of the provincial judicial academies in the provinces of Pakistan, the Board of Governors of the Academy has realized the importance of uniform in-service training programs for judicial officers and others at federal level. In a number of meetings of Board of Governors, it has been realized and resolved that the Federal Judicial Academy being a prime judicial education institute in Pakistan must focus on in-service training programs, workshops and other needs of the justice sector so that the resources are

not overlapped at federal and provincial levels. It is worthwhile to mention here that in the 39<sup>th</sup> meeting of BoG held on 17<sup>th</sup> January, 2015, it was resolved that let a Committee titled, National Judicial Education Coordination Committee, be set up to formulate National Judicial Education Strategy for future. The Committee would be headed by the Senior Chief Justice of High Court/Member, BoG and comprise DG's, FJA and provincial Judicial Academies as members. The Committee may resolve the issues of overlapping in training courses, clash in judicial training calendar, if any, make improvements to the syllabi and teaching methods, carrying research, making training mandatory and offering incentives for the purpose, systematize the process of sparing judicial officers/staff for training, and prepare strategic plan for future growth/development of judicial education in the country. The Academy has only one class room and newly constructed building has not so far been handed over. The operationalization of proposed Centre of Excellence for Law and Judicial Education may take some time.

As much preparatory work is underway to bring the Centre into full swing, therefore henceforth the Academy will focus mainly on conducting judicial education/training of judges, court personnel, prosecutors, district attorneys etc. The other categories of professionals will be added with the availability of space/teaching faculty.

Previously, the training programs were decided to be for a period of minimum one week each so that the trainees who come from all over the country can give more time together to subjects/issues under discussion in the training programme. In the current year the Academy has strictly followed its approved schedule in its programmes. Out of planned 24 training programs for the Annual Judicial Education Course Calendar 2014-15, the Academy has so far conducted 20 programs successfully while the remaining will be organized as per schedule. The total number of participants (judges, magistrates, law officers and court personnel) who so far obtained training at the Academy during this financial year is 437. In addition to its approved scheduled programmes, with the special permission of the Hon'ble Chief Justice of Pakistan/Chairman, Board of Governors, the Academy has also conducted a three months pre-service training programme for 18 newly inducted Civil Judges from Islamabad Judicial Service. The Academy has thus achieved 100% of its target set for current Judicial Education Calendar year, rather it has performed beyond its target.

By now the provincial Judicial Academies have been established in all the provinces but there is no such academy in Islamabad Capital Territory, AJ&K and Gilgit Baltistan. It is proposed that the faculty along with its supportive staff will conduct few mobile trainings in AJ&K and Gilgit Baltistan. Funds for the proposed trainings will be requested by preparing a project proposal and submitted for release of funds to the Law and Justice Commission of Pakistan, from Access to Justice Development Fund. As per decision of the BoG in its 39<sup>th</sup> meeting held on 17<sup>th</sup> January, 2015 it was decided that the Academy will first start its mobile training programme in four provinces whereafter the same will be extended to AJ&K and Gilgit Baltistan also.

The Academy also intends to arrange delivery of extension lectures by eminent scholars/jurists of national/international repute which will widen the horizon of trainee officers and add to the prestige of this principal institute of judicial training in the country.

The instant Calendar is continuation of last six years efforts to streamline the judicial education activities. It also provides title of the program, its objectives, its tentative resource persons, the training tools and more importantly the timings.

The vision of Hon'ble Chief Justice of Pakistan/ Chairman, Board of Governors of the Federal Judicial Academy about the need and importance of continuing judicial education is reflected from the fact that the judicial education in Pakistan is expanding and scaling new heights by introducing new innovative programs. The successive International Judicial Conferences held under the auspices of the Law and Justice Commission of Pakistan, were having a judicial education group to discuss the emerging issues in this field. The Centre is actively participating in every such activity to raise the standard of judicial education in Pakistan. The Hon'ble Chief Justice of Pakistan always takes keen interest in the activities of the Academy under whose guidance the calendar has been prepared.

The Calendar 2015-16 will provide a roadmap to the stakeholders for next year's training programs of the Academy. It is hereby published for all concerned.

**(FAKHAR HAYAT)**  
Director General  
21.5.2015

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	July, 2015
1.	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week course for <b>Civil Judges-cum-Magistrates</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Skill Based ADR and New Laws</b>
	<b>OBJECTIVES</b>	Alternate Dispute Resolution is always considered an important way of lessening the burden on courts of heavy caseload. However, it is found that judges and lawyers do not feel comfortable while using their ADR powers. Therefore, this course will help them in learning the skills of applying different ADR provisions provided under different laws. It will also help judges in understanding the modern techniques and tools of ADR that can be used by them in courts for speedy disposal of cases.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Judgment/legal writing</li> <li>ii). Small Claims and Minor Offences</li> <li>iii). Local Government Ordinance 2001- Sections 103- 106</li> <li>iv). Alternative Dispute Resolution (ADR)</li> <li>v). Women Protection Act</li> <li>vi). Consumer Protection Act</li> <li>vii). Cyber Crime Laws in Pakistan and IPRs Laws</li> <li>viii). Protection of Pakistan Act, 2014</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retried and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts</li> <li>vii). NGO's</li> </ul>
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>	
2.	<b>MONTH/YEAR</b>	<b>July, 2015</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week refresher course for <b>Law Officers (Prosecutors)</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Role of Law Officers vis-à-vis quick disposal of criminal cases</b>
	<b>OBJECTIVES</b>	The Academy's syllabus provides ample guidance for Law Officers to work effectively and efficiently in courts. This course will help them in providing services to courts in a more effective way keeping in view the new judicial policy guidelines.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Orientation towards their duties</li> <li>ii). Effective advocacy for speedy disposal of cases</li> <li>iii). Study gaps in present practice and standard practice for presenting cases in an effective way</li> <li>iv). Remand and its requisites</li> <li>v). Management of Criminal Trial</li> <li>vi). Forensic Techniques of Investigation</li> <li>vii). Jail Manual</li> <li>viii). Police Rules</li> <li>ix). Investigation for Fair Trial Act, 2013</li> <li>x) Protection of Pakistan Act, 2014</li> </ul>
<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retried and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts</li> <li>vii). NGO's</li> </ul>	
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>	

**CALENDAR 2015-2016**

<b>S.No.</b>	<b>MONTH/YEAR</b>	<b>August, 2015</b>
<b>1.</b>	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Additional District &amp; Sessions Judges</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>New Laws</b>
	<b>OBJECTIVES</b>	Many new laws have been passed in recent years that have changed the course of administration of justice. Most important among them are Illegal Dispossession Act, Women Protection Act and the Prevention of Electronic Crimes Ordinance. To provide an insight about the philosophy behind these laws, this program will help judicial officers to consider the importance of these laws and how to apply them effectively.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Consumer Protection Laws. ii). Illegal Dispossession Act iii). Women Protection Act iv). Cyber Crime Laws in Pakistan v). Intellectual Property Rights (IPRs) vi). Anti-money Laundering Act vii). Forensic and Medical Jurisprudence viii). Alternative Dispute Resolution (ADR) ix). Investigation for Fair Trial Act, 2013 x). Protection of Pakistan Act, 2014
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts vii). NGO's
	<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
<b>2.</b>	<b>MONTH/YEAR</b>	<b>August, 2015</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training programme for <b>Superintendents of the Sessions Courts</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>How to be an Effective Superintendent?</b>
	<b>OBJECTIVES</b>	Many important functions are attached with the Office of Superintendents of Sessions Courts. Most important are control over process serving agency and financial management. Many court delays are caused due to non-observance of relevant rules/practices meant to be applied by this Office. This course will help them to re-learn good practices for working as an effective Superintendent.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Process Serving Agency ii). Maintenance of record room iii). Financial Control iv). Etiquettes and Mannerism v). Self, Stress & Time Management vi). Senior Junior Relationship vii). Service Laws viii). Public Procurement Rules ix). Role of PIFRA
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving judges of district judiciary iii). Retried and serving officers of civil service of Pakistan iv). Eminent Jurists and Lawyers v). Professional Experts
<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	September, 2015
<b>1.</b>	<b>NAME OF TRAINING/EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Female Judges of the Family Courts</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Management of Family Cases</b>
	<b>OBJECTIVES</b>	Family cases always bring sensitive issues which are generally marred with complaints of excessive delays. This course will help family court judges in improvement of justice delivery by the family courts through use of court and case management techniques most suitable for family courts. It will also help judges in learning the skills for court controlled pre- and post-trial conciliation methods.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Pre-Trial and Post Trial Proceedings</li> <li>ii). Presence of the Parties in person</li> <li>iii). Evidence Related Issues</li> <li>iv). Judgment/Order Writing Skills</li> <li>v). Execution of Family Decrees</li> <li>vi). Gender Sensitization and Woman Harassment</li> <li>vii). Muslim Family Laws Ordinance, 1961</li> <li>viii). Muslim Family Courts Act 1964</li> <li>ix). Grounds for Dissolution of Marriage</li> <li>x). Guardianship Cases</li> <li>xi). Alternative Dispute Resolution in Family Cases</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retired and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts, NGO's</li> </ul>
	<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>
<b>2.</b>	<b>MONTH/YEAR</b>	<b>September, 2015</b>
	<b>NAME OF TRAINING/EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>District &amp; Sessions Judges/ Additional District &amp; Sessions Judges</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>New Laws with special emphasis on Intellectual Property Rights (IPRs) Laws, and Constitutional Jurisdiction of Courts</b>
	<b>OBJECTIVES</b>	Overview of Intellectual Property Laws and their administration; Role of Judiciary in development of IPR; Statutory remedies available in case of violation of IPR; Impact of Information Technology on IPR development; and Analysis of Role of Courts viz-a-viz Copyright violation in respect of Film, Music and Software industries. The participants will understand cyber laws, Current Development and Key Issues in cyber crimes; Jurisdictional issues in cyber space; Modus Operandi of Cyber Criminals and tips to avoid becoming a victim of cyber crime; Preservation of Electronic Evidence: Technique, Procedure and Pitfalls.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Introduction to Intellectual Property Rights</li> <li>ii). Intellectual Property Protection and Enforcement</li> <li>iii). Principles of Copyright Protection</li> <li>iv). Trademarks Protection and Enforcement</li> <li>v). Trademark Infringement/Enforcement of Right</li> <li>vi). Principles of Passing off, unfair competition and dilution</li> <li>vii). Patent Protection and Enforcement</li> <li>viii). Design Protection and Enforcement</li> <li>ix). Women Protection Act</li> <li>x). Consumer Protection Laws.</li> <li>xi). Environment Law with special reference to jurisdiction and powers of Green Courts</li> <li>xii). Anti-Money Laundering Act, 2010</li> <li>xiii). Cyber Crime Laws in Pakistan</li> <li>xiv). Interpretation of statutes</li> <li>xv). Alternative Dispute Resolution (ADR)</li> <li>xvi). Investigation for Fair Trial Act, 2013</li> <li>xvii). Protection of Pakistan Act, 2014</li> <li>xviii). Exercise of writ jurisdiction</li> <li>ix). Courts &amp; their Jurisdiction in Constitutional Perspective</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retired and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers, Professional Experts and NGO's</li> </ul>
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions, Assignments</li> </ul>	

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	October, 2015
1.	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Senior Civil Judges</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>How to be an Effective Senior Civil Judge</b>
	<b>OBJECTIVES</b>	Competency and efficiency of judicial officers need to be supplemented by effectiveness. It helps in implementation of good governance. SCJ has a special role in district judiciary with administrative powers relating to finances and control of process serving agency. This program will allow them to learn effective control over all areas under their control, especially the finances and the nazarat branch.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Effective Financial Management</li> <li>ii). Effective Control of Nazarat Branch</li> <li>iii). Effective Case Management (distribution)</li> <li>iv). Environment Law with special reference to jurisdiction and powers of Green Courts.</li> <li>v). Self, Stress and Time Management</li> <li>vi). Service Laws</li> <li>vii). Alternate Dispute Resolution (ADR)</li> <li>viii). Public Procurement Rules</li> <li>ix). Role of PIFRA</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retried and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts and NGO's</li> </ul>
	<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>
2.	<b>MONTH/YEAR</b>	<b>October, 2015</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Civil Judges-Cum-Magistrates</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Case and Court Management and enforcement of Intellectual Property Rights (IPRs) Laws in Pakistan</b>
	<b>OBJECTIVES</b>	Heavy dockets and backlog in courts always cause judges and presiding officers of courts to work under immense pressure. The present course will provide them an insight as to how they can manage their workload. The time management is important in this regard apart from other issues. Best practices and experiences of peers will be discussed in this program for an improved case and flow management.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Case Flow Management</li> <li>ii). Time Management</li> <li>iii). Self and Stress Management</li> <li>iv). Introduction to Intellectual Property Rights</li> <li>v). Intellectual Property Protection and Enforcement</li> <li>vi). Principles of Copyright Protection</li> <li>vii). Trademarks Protection and Enforcement</li> <li>viii). Trademark Infringement/Enforcement of Right</li> <li>ix). Principles of Passing off, unfair competition and dilution</li> <li>x). Patent Protection and Enforcement</li> <li>xi). Design Protection and Enforcement</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retried and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts and NGO's</li> </ul>
	<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	November, 2015
1.	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week refresher course for <b>Senior Civil Judges</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Effective Financial Management, Control over Process Serving Agency and Environment Law</b>
	<b>OBJECTIVES</b>	Senior Civil Judges play an important role in administration of justice at district level. They control process serving agency and finances. Learning about both these areas is important for an effective administrative judge. This course will help SCJ's to learn techniques to effectively control the process serving agency to minimize delays in court cases due to non-service of processes. It will also provide them to manage the funds available with them for needs of district judiciary. They shall be given orientation on the exercise of powers by Green Courts under the environmental laws
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Principles of financial management;</li> <li>ii). Understanding of relevant accounts and how to control them</li> <li>iii). Understanding best practices in this field</li> <li>iv). Role of process serving agency and its importance in justice system at district level</li> <li>v). Effective ways to control this agency</li> <li>vi). Environment Law with special reference to jurisdiction and powers of Green Courts.</li> <li>vii). Alternative Dispute Resolution (ADR)</li> <li>viii). Public Procurement Rules</li> <li>ix). Role of PIFRA</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retried and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts and NGO's</li> </ul>
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussion</li> <li>iii). Assignments</li> </ul>	
2.	<b>MONTH/YEAR</b>	<b>November, 2015</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training program for <b>Nazirs/ Budget &amp; Accounts Examiners</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>How to be an Effective Nazir/Budget &amp; Accounts Examiner?</b>
	<b>OBJECTIVES</b>	The Budget and Account Examiners have to deal with preparations and exhausting of budget. This training program will improve their skills to effectively control and manage the work of nazarat branch as well as budget and accounts. It will also provide insight about financial management and maintenance of records for an effective decision making whenever necessary.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Financial Control Management</li> <li>ii). Etiquettes and Mannerism</li> <li>iii) Public Procurement Rules</li> <li>iv). Role of PIFRA</li> <li>v). Dealing of Audit Paras</li> <li>vi). Internal and External Audit</li> </ul>
<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving judges of district judiciary</li> <li>iii). Retried and serving officers of civil service of Pakistan</li> <li>iv). Eminent Jurists and Lawyers</li> <li>v). Professional Experts</li> </ul>	
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion , informal discussions</li> <li>iii). Assignments</li> </ul>	

**CALENDAR 2015-2016**

S.No.	MONTH/YEAR	December, 2015
1.	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week refresher course for <b>Civil Judges-cum-Magistrates</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Appreciation of Evidence and Management of Criminal Trial before Magistrates</b>
	<b>OBJECTIVES</b>	Participants will be able to understand pre-trial issues; charge; trial itself How to record evidence; credibility of witnesses; issues of judgment and how to conduct the trial in accordance with best judicial practices.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Evidence related issues ii). Framing of charge iii). Judgment/Order Writing Skills iv). Bail and Remand v). Management of Criminal Trial vi). Expert/Forensic Evidence vii). Alternate Dispute Resolution (ADR) viii). Jail Manual ix). Police Rules
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Professional Experts vi). Eminent Jurists and Lawyers and NGO's
	<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
2.	<b>MONTH/YEAR</b>	<b>December, 2015</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training programme for <b>District Attorneys/Deputy District Attorneys</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>District Attorney and Management of Civil Cases</b>
	<b>OBJECTIVES</b>	They represent the government in all those civil cases where the government is party. It will be an important training program by the Academy for district attorneys to learn effective handling of government cases. Further, it will also help district attorneys to understand the issues of delay and how to help courts in early disposal of cases.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Distribution of Work ii). Efficient Handling of Cases iii). Civil Practice & Procedure iv). Land Revenue Act v). Land Acquisition Act vi). Law of Inheritance vii). Alternative Dispute Resolution (ADR) viii). Public Procurement Rules ix). Role of PIFRA
		<b>RESOURCE PERSONS</b>
	<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	January, 2016
1.	<b>NAME OF TRAINING/EDUCATION PROGRAMS AND COURSES</b>	One week refresher course for <b>Additional District &amp; Sessions Judges</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Sessions Trial and Appreciation of Evidence</b>
	<b>OBJECTIVES</b>	Sessions Trials require special attention of judicial officers due to their sensitivity and gravity of offences which they try. It needs careful handling of all the processes so that court process is not abused and justice is administered properly and timely.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Management of Sessions Trials</li> <li>ii). Recording of Evidence</li> <li>iii). Judgment Writing</li> <li>iv). Evidence related issues</li> <li>v). Framing of charge</li> <li>vi). Alternate Dispute Resolution (ADR)</li> <li>vii) Expert/Forensic Evidence</li> <li>viii). Investigation for Fair Trial Act, 2013</li> <li>ix). Sentencing/Executions</li> <li>x). Jail Manual</li> <li>xi). Police Rules</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retried and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts</li> <li>vii). NGO's</li> </ul>
	<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>
2.	<b>MONTH/YEAR</b>	<b>January, 2016</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week refresher course for the <b>officers of BPS-17 and above of Supreme Court and High Courts</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Capacity Building of Supportive Court Officers</b>
	<b>OBJECTIVES</b>	The officers working in courts are supposed to assist the court in befitting manner. They are required to be well versed not only in certain administrative laws and instructions but also expected to behave seemly. They have also to supervise the ministerial staff for which they should be acquainted in various disciplines.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Etiquettes and mannerism</li> <li>ii). Professional code of conduct</li> <li>iii). Departmental inquiries</li> <li>iv). Noting drafting and correspondence</li> <li>v). Service Laws</li> <li>vi). Implementation of decree/order</li> <li>vii). Independence and impartiality</li> <li>viii). Secretarial practices</li> <li>ix). Senior junior relationship</li> <li>x). Case flow management</li> <li>xi). Preparation of cause list</li> <li>xii). Preliminary scrutiny of cases and completion of documents.</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving judges of district judiciary</li> <li>iii). Retried and serving officers of civil service of Pakistan</li> <li>iv). Eminent Jurists and Lawyers</li> <li>v). Professional Experts</li> </ul>
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>	

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	February, 2016
<b>1.</b>	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Female Judges of the Family Courts</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Management of Family Cases inclusive of two days workshop on challenges being faced by the Female Judges</b>
	<b>OBJECTIVES</b>	Family cases always bring sensitive issues which are generally marred with complaints of excessive delays. This course will help family courts judges in improvement of justice delivery by the family courts through use of court and case management techniques most suitable for family courts. It will also help judges in learning the skills for court controlled pre- and post-trial conciliation methods.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Pre-Trial and Post Trial Proceedings</li> <li>ii). Presence of the Parties in person</li> <li>iii). Evidence Related Issues</li> <li>iv). Judgment/Order Writing Skills</li> <li>v). Execution of Family Decrees</li> <li>vi). Gender Sensitization and Woman Harassment</li> <li>vii). Muslim Family Laws Ordinance, 1961</li> <li>viii). Muslim Family Courts Act 1964</li> <li>ix). Grounds for Dissolution of Marriage</li> <li>x). Guardianship Cases</li> <li>xi). Alternative Dispute Resolution in Family Cases</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retired and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts</li> <li>vii). NGO's</li> </ul>
	<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>
<b>2.</b>	<b>MONTH/YEAR</b>	<b>February, 2016</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Civil Judges /Rent Controllers</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Management of Rent Cases</b>
	<b>OBJECTIVES</b>	Rent cases always bring sensitive issues which are generally marred with complaints of excessive delays; this course will help Rent Controllers improvement of justice delivery by use of court and case management techniques most suitable for rent cases; it will also help judges in learning the skills for quick disposal of rent cases.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Determination of tentative rent</li> <li>ii). Rent assessment and adjustment of the same at final disposal of the case</li> <li>iii). Framing of issues</li> <li>iv). Evidence related issues</li> <li>v). Judgment/Order Writing Skills</li> <li>vi). Execution of orders</li> <li>vii). Important case law on subject</li> <li>viii). Alternate Dispute Resolution (ADR)</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retired and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts and NGO's</li> </ul>
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussion</li> <li>iii). Assignments</li> </ul>	

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	March, 2016
<b>1.</b>	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Civil Judges-cum-Magistrates</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>New Laws</b>
	<b>OBJECTIVES</b>	The participants will understand cyber laws, Current Development and Key Issues in cyber crimes; Jurisdictional issues in cyber space; Modus Operandi of Cyber Criminals and tips to avoid becoming a victim of cyber crime; Preservation of Electronic Evidence: Technique, Procedure and Pitfalls. They will also be sensitized of other new laws.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Electronic Transactions Ordinance ii). Electronic Crimes Ordinance iii). IPRs Laws iv). Cyber Laws v). Environment Law with special reference to jurisdiction and powers of Green Courts. vi). Consumer Protection Act vii) Women Protection Act viii) Small Claims and Minor Offences ix), Judgment Writing x). Alternate Dispute Resolution (ADR) xi). Investigation for Fair Trial Act, 2013 xii). Jail Manual xiii). Police Rules xiv). Protection of Pakistan Act, 2014
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGO's
	<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
<b>2.</b>	<b>MONTH/YEAR</b>	<b>March, 2016</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week refresher course for <b>Law Officers (Prosecutors)</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Role of Law Officers vis-a-vis quick disposal of criminal cases</b>
	<b>OBJECTIVES</b>	The Academy's syllabus provides ample guidance for Law Officers to work effectively and efficiently in courts. This course will help them in providing services to courts in a more effective way keeping in view the new judicial policy guidelines.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Orientation towards their duties ii). Effective advocacy for speedy disposal of cases iii). Study gaps in present practice and standard practice for presenting cases in an effective way iv). Remand and its requisites v). Management of Criminal Trial vi). Forensic Techniques of Investigation vii). Investigation for Fair Trial Act, 2013 viii). Jail Manual ix). Police Rules
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGO's
<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	April, 2016
<b>1.</b>	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week refresher course for <b>Additional District &amp; Sessions Judges</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Communication Skills</b>
	<b>OBJECTIVES</b>	Communication by the judge, may it be oral, written or by way of gestures, matters in the court room. The public, litigants, advocates and even media are always attentive to the communication from the bench. Therefore, any uncalled for or un-thoughtful communication by the judge may cause bad impression over the general public and litigants regarding the independence and impartiality of the judge and the court particularly and the justice system generally. This program will help judges in learning best practices and techniques to communicate effectively.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Court room communication with litigants, advocates and court staff ii). With stakeholders iii). With Community at large iv). Judgment Writing vi). Alternate Dispute Resolution (ADR)
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists, Lawyers and Professional Experts vii). NGO's
	<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
<b>2.</b>	<b>MONTH/YEAR</b>	<b>April, 2016</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Newly Promoted District &amp; Sessions Judges</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Role of District &amp; Sessions Judges being non Financial Managers in Financial Management, Constitutional Jurisdiction of Courts and New Laws</b>
	<b>OBJECTIVES</b>	To build competence in the preparation, presentation and implementation of budgetary plans for the Courts. It will help judicial officers to provide an effective judicial administration at district level.
	<b>CURRICULUM /TOPICS MAY INCLUDE</b>	i). Court budgeting ii). Fiscal management iii). Administration of court funds and proper distribution iv). Preparation of budget and developmental plans for district courts' development iv). Access to Justice v). Environment Law with special reference to jurisdiction and powers of Green Courts. vi). Alternate Dispute Resolution (ADR) vii). Exercise of writ jurisdiction viii). Courts & their Jurisdiction in Constitutional Perspective ix). Civil Appeals and Revision, RFA-FAO x). Public Procurement Rules xi). Role of PIFRA
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts vii). NGO's
<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	

## CALENDAR 2015-2016

S.No.	MONTH/YEAR	May, 2016
1.	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training course for <b>Civil Judges-cum-Magistrates</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>Criminal Trial and Appreciation of Evidence</b>
	<b>OBJECTIVES</b>	Participants will be able to understand pre-trial issues; charge; trial itself How to record evidence; credibility of witnesses; issues of judgment and how to conduct the trial in accordance with best judicial practices.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Credibility Assessment of Witness</li> <li>ii). Evidence related issues</li> <li>iii). Framing of charge</li> <li>iv). Judgment/Order Writing Skills</li> <li>v). Bail and Remand</li> <li>vi). Management of Criminal Trial</li> <li>vii). Expert/Forensic Evidence</li> <li>viii). Alternate Dispute Resolution (ADR)</li> <li>ix). Investigation for Fair Trial Act, 2013</li> <li>x). Protection of Pakistan Act, 2014</li> <li>x). Jail Manual</li> <li>xi). Police Rules</li> </ul>
	<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving Judges of the Supreme Court and High Courts</li> <li>iii). Retired and serving judges of district judiciary</li> <li>iv). Retried and serving officers of civil service of Pakistan</li> <li>v). Eminent Jurists and Lawyers</li> <li>vi). Professional Experts and NGO's</li> </ul>
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion, informal discussions</li> <li>iii). Assignments</li> </ul>	
2.	<b>MONTH/YEAR</b>	<b>May, 2016</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training program for <b>Nazirs/ Budget &amp; Accounts Examiners</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>How to be an Effective Nazir/Budget &amp; Accounts Examiner?</b>
	<b>OBJECTIVES</b>	The Budget and Account Examiners have to deal with preparations and exhausting of budget. This training program will improve their skills to effectively control and manage the work of nazarat branch as well as budget and accounts. It will also provide insight about financial management and maintenance of records for an effective decision making whenever necessary.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	<ul style="list-style-type: none"> <li>i). Financial Control Management</li> <li>ii). Etiquettes and Mannerism</li> <li>iii). Public Procurement Rules</li> <li>iv). Role of PIFRA</li> <li>v). Dealing of Audit Paras</li> <li>vi). Internal and External Audit</li> </ul>
<b>RESOURCE PERSONS</b>	<ul style="list-style-type: none"> <li>i). Faculty</li> <li>ii). Retired and serving judges of district judiciary</li> <li>iii). Retried and serving officers of civil service of Pakistan</li> <li>iv). Eminent Jurists and Lawyers</li> <li>v). Professional Experts</li> </ul>	
<b>METHODOLOGY/TEACHING TOOLS</b>	<ul style="list-style-type: none"> <li>i). Lecture through multimedia/ flip chart etc.</li> <li>ii). Case Study/Syndicate Discussion , informal discussions</li> <li>iii). Assignments</li> </ul>	

**CALENDAR 2015-2016**

<b>S.NO.</b>	<b>MONTH/YEAR</b>	<b>June, 2016</b>
<b>1.</b>	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week refresher/training course for <b>Senior Civil Judges /Civil Judges-cum-Magistrates</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>New Laws</b>
	<b>OBJECTIVES</b>	The participants will understand cyber laws, Current Development and Key Issues in cyber crimes; Jurisdictional issues in cyber space; Modus Operandi of Cyber Criminals and tips to avoid becoming a victim of cyber crime; Preservation of Electronic Evidence: Technique, Procedure and Pitfalls. They will also be sensitized of other new laws.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Electronic Transactions Ordinance ii). Electronic Crimes Ordinance iii). IPRs Laws iv). Cyber Laws v). Environment Law with special reference to jurisdiction and powers of Green Courts. vi). Consumer Protection Act vii) Women Protection Act viii) Small Claims and Minor Offences ix), Judgment Writing x). Alternate Dispute Resolution (ADR) xi). Investigation for Fair Trial Act, 2013 xii). Protection of Pakistan Act, 2014
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts vii). NGO's
	<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
<b>2.</b>	<b>MONTH/YEAR</b>	<b>June, 2016</b>
	<b>NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES</b>	One week training programme for <b>District Attorneys/ Deputy District Attorneys</b> from all over Pakistan, AJ&K and Gilgit-Baltistan.
	<b>NUMBER OF PARTICIPANTS</b>	Twenty Six (26) or more
	<b>CONTENTS/TOPICS</b>	<b>District Attorney and Management of Civil Cases</b>
	<b>OBJECTIVES</b>	They represent the government in all those civil cases where the government is party. It will be an important training program by the Academy for district attorneys to learn effective handling of government cases. Further, it will also help district attorneys to understand the issues of delay and how to help courts in early disposal of cases.
	<b>CURRICULUM/TOPICS MAY INCLUDE</b>	i). Distribution of Work ii). Efficient Handling of Cases iii). Civil Practice & Procedure iv) Land Revenue Act v). Land Acquisition Act vi). Law of Inheritance vii). Alternative Dispute Resolution (ADR) viii). Public Procurement Rules ix). Role of PIFRA
	<b>RESOURCE PERSONS</b>	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawy0000ers vi). Professional Experts and NGO's
<b>METHODOLOGY/TEACHING TOOLS</b>	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	