

FEDERAL JUDICIAL ACADEMY ISLAMABAD



Ninth (9th)
**ANNUAL JUDICIAL
EDUCATION COURSE
CALENDAR 2017-18**

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EXECUTIVE SUMMARY

Number of courses	=	24
Expected Number of Participants	=	624
• Number of Judicial Officers	=	390
• Number of Law Officers	=	104
• Number of Court Personnel	=	130

Bifurcation of 24 courses:

S.NO.	PARTICIPANTS	COURSES
1.	Civil Judges-cum-Magistrates	07
2.	Senior Civil Judges	03
3.	Additional District & Sessions Judges	03
4.	District & Sessions Judges	02
5.	Law Officers	04
6.	Court Personnel	05

Summary of person-days in judicial education:

Judges and Magistrates	=	2340
Law Officers	=	624
Court Personnel	=	780

INTRODUCTION:

The Federal Judicial Academy, Islamabad, since its inception, has continued to enhance the standard of its training courses in compliance with the directives of the Board of Governors. Measures are taken in this regard to secure Judicial Competence and Judicial Efficiency from various aspects by imparting continued judicial education through its round-the-year training activities. These trainings, seminars, orientation sessions and workshops are organized on substantive and procedural laws as well as on new and emerging trends in law and jurisprudence aiming at improving the Judicial Competency on the one hand, and on the other, the Academy has included in its programs, managerial competence, such as court management, case-flow management and management of human and other resources for promoting Judicial efficiency within the sector.

For effective management of the FJA activities, a schedule of annual programs and trainings is prepared and approved in advance. The Annual Calendar spreads over one financial year and covers the period from July – June. The annual program schedule is drafted by the FJA and approved by the Hon'ble Chief Justice of Pakistan/Chairman Board of Governors of the Academy. It reflects the vision of Hon'ble Chief Justice of Pakistan/Chairman BoG for an improved and efficient judicial system in Pakistan. The annual calendar for the academic year 2017-18, is being presented in this document.

For further information of the valued readers, the Academy started its formal education programs in 1988 when it was established through a Resolution of Federal Government. Until 1997, the Academy worked under the Ministry of Law and Justice, Government of Pakistan. Given the significance of this institution over the years, and keeping in view the principles of separate and independent judiciary, the Federal Judicial Academy Act, 1997 was promulgated to make it a body corporate, having perpetual succession and seal. The Academy operates under the control and supervision of a Board of Governors (BoG) that is chaired by the Honourable Chief Justice of Pakistan, and comprises 9 other members. The most significant feature of the Board of Governors is that it is led and controlled by the judiciary. Chaired by the Honourable Chief Justice of Pakistan, the BOG comprises all the Honourable Chief Justices of provincial High Courts and Islamabad High Court, the Federal Minister for Law & Justice, and the Attorney General of Pakistan. It is pertinent to mention here that in exercise of the powers under Section 9(5) of the Federal Judicial Academy Act, 1997 (No. XXVIII of 1997), delegated to the Chairman BoG under Section 7(1) *ibid*, the Chairman of the Board has been pleased to constitute a Committee comprising Mr. Justice Asif Saeed Khan Khosa and Mr. Justice Umar Ata Bandial to assist him in running the day to day affairs of the Academy.

The funding source of the Academy is provided by the Federal Government through Ministry of Law & Justice. Besides, under the rules, the Academy can receive grants-in-aid from provincial governments, although for many years, the provincial governments have not funded any program of the Academy. Financial assistance is also received by the Academy from different foreign and national organizations for conducting any pertinent judicial education programs in collaboration/partnership with such organizations.

The aims and objects of the Federal Judicial Academy are defined in section 4 of the Federal Judicial Academy Act 1997, as follows:

- (a) *orientation and training of new judges, magistrates, law officers and court personnel;*
- (b) *in-service training and education of judges, magistrates, law officers and court personnel;*
- (c) *holding conferences, seminars, workshops, and symposia for improving the judicial system - quality of judicial work; and*
- (d) *publishing journals, memoirs, research papers and reports.*

The above mentioned objectives are met by the Academy by organizing planned activities including training, orientation and education programs.

The annual academic calendar assists the High Courts and District Courts to plan the participation of their respective judicial officers in various training programs. The Academy requests relevant authorities to urge their nominees not fix any cases for those dates. This helps to avoid any unnecessary delays in the courts' proceedings while the judicial officers are relieved by the competent authority to attend any of the programs. It, therefore, saves wastage of judicial time, and the litigants do not suffer in the absence of the judge. The annual calendar, thus, helps the High Courts and the judicial officers to pre-plan and ensure their respective participation in a program.

About the scheme of the calendar, it is pertinent to mention that after the establishment of provincial judicial academies in the provincial capitals, the importance of uniform in-service training programs for judicial officers and others at federal level has increasingly been realized by the Academy's BoG. In a number of meetings of Board of Governors, the FJA has been resolved as a prime judicial education institute in Pakistan that must focus on in-service training programs, workshops and meet other needs of the justice sector so as to avoid any overlapping of resources at federal and provincial levels. In its 39th meeting, held on 17th January, 2015, the BoG decided to constitute a National Judicial Education Coordination Committee (NJECC) with the purpose to formulate a National Judicial Education Strategy. It was decided that the Committee would be headed by the Senior Chief Justice of High Court/Member BoG, and should include Directors General of the FJA and provincial Judicial Academies as its members. The Committee was constituted accordingly and is mandated to resolve the issues of overlapping in training courses or any clashes appearing in judicial training calendar; make improvements in the syllabi and teaching methods; encourage and carrying research work; making trainings mandatory and also offering incentives for the purpose; systematize the process of sparing judicial officers/staff for trainings; and to prepare strategic plan for future growth/development of judicial education in the country.

Training programs are generally organized for a minimum period of one week each so as to enable the trainees, who came from all over the country, to spend more time together in

deliberating and learning about matters/ subjects/ issues under discussion in the training program. Networking amongst the judicial officers and learning of best practices is encouraged in the Academy for the intellectual growth of the participants.

Federal Judicial Academy strictly follows its approved programs schedule. Out of planned over all 26 training programs for the Annual Judicial Education Course Calendar 2016-17, the Academy successfully conducted all its programs as per schedule. Twenty two (22) of these programs were of regular nature, while four (4) were of special nature. The total number of participants for the academic year 2016-17 is 624. The participants included judges, magistrates, law officers, court personnel, and defence personnel from JAG branch of Pakistan Airforce who obtained training at the Academy. It is pertinent to mention that upon special request from the office of the Judge Advocate General (JAG), Pakistan Airforce, and upon approval of the Chief Justice of Pakistan/ Chairman BoG, nine airforce law officers undertook trainings along with judicial and law officers in three separate courses. In addition to its approved scheduled programmes, with the special permission of the Hon'ble Chief Justice of Pakistan/Chairman BoG, the Academy also conducted four special courses upon special request of other government departments including Ministry of Law & Justice, Federal Investigating Agency (FIA), and Consumer Protection Court Charssadda. The Academy, thus, achieved 100% of its set target for the 2016-17 Judicial Education Calendar year.

COURSE BREAKUP OF 8th AJECC (2016-17)

Sr.#	<u>Participants</u>	<u>Courses</u>	<u>Number of Participants</u>
1.	Judicial Officers	15/14	390/328
2.	Law Officers <i>(including defence personnel)</i>	04/06	104/171
3.	Court Personnel	05/06	130/125
	Total	24/26	624/624

The readers would be pleased to note that the BoG in its 40th meeting decided that the FJA will initiate a mobile training programme in all four provinces as well as in AJ&K and Gilgit Baltistan (GB), to reach out to the judicial officers for their orientation and trainings. This project is soon being launched in four selected cities as a pilot program, initially focusing on three areas including ADR, Judgment Writing, Court and Case Management. An amount of PKR 3.314 million has been approved for pilot project.

The Annual Calendar is a continuation of last eight years efforts to streamline the judicial education activities. It provides title of the program, its objectives, its tentative resource persons, the training tools and, more importantly, the timings. Subject to availability of time, funds and participants, 4-5 Refresher/ Capacity Building courses will also be conducted for the presiding officers of special courts i.e. Accountability Courts, Banking Courts, Anti-Terrorism Courts and Anti-Corruption Courts etc. This will be in addition to proposed regular courses during the academic year. A special feature of the course contents is the inclusion of *daftari* Urdu in almost every training course.

The vision of Hon'ble Chief Justice of Pakistan/ Chairman BoG of the FJA about the need and importance of on-going judicial education is reflected from the fact that the judicial education in Pakistan is expanding and scaling new heights by introducing new innovative programs and inclusion of outside judiciary personnel upon their special request. Participation of airforce law officers, JAG branch, in courses alongside judicial officers is one such glaring example that demonstrates the quality and credibility of FJA. The Academy is actively pursuing every such strategy and activity that helps in raising the standard of judicial education in Pakistan under the able guidance of BoG. The Hon'ble Chief Justice of Pakistan always takes keen and personal interest in the activities of the Academy.

This Annual Course Calendar 2017-18 will provide a roadmap to the stakeholders for the given academic year's training programs of the Academy. It is hereby published for all concerned.


(FAKHAR HAYAT)
Director General
08.06.2017

CALENDAR 2017-2018

S.No.	MONTH/YEAR	July, 2017
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week course for Civil Judges-cum-Magistrates from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Skill Based ADR Training and New Laws
	OBJECTIVES	Alternate Dispute Resolution is always considered an important way of lessening the burden on courts of heavy caseload. However, it is found that judges and lawyers do not feel comfortable while using their ADR powers. Therefore, this course will help them in learning the skills of applying different ADR provisions provided under different laws. It will also help judges in understanding the modern techniques and tools of ADR that can be used by them in courts for speedy disposal of cases.
	CURRICULUM/TOPICS MAY INCLUDE	i). Alternative Dispute Resolution (ADR) ii). Judgment/legal writing iii). Small Claims and Minor Offences iv). Local Government Ordinance 2001– Sections 103- 106 v). Women Protection Act vi). Consumer Protection Act vii). Cyber Crime Laws in Pakistan and IPRs Laws viii). Protection of Pakistan Act ix). Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts
METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	
2.	MONTH/YEAR	July, 2017
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week refresher course for Prosecutors from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Role of Prosecutors in quick disposal of criminal cases
	OBJECTIVES	The Academy's syllabus provides ample guidance for Law Officers to work effectively and efficiently in courts. This course will help them in providing services to courts in a more effective way keeping in view the new judicial policy guidelines.
	CURRICULUM/TOPICS MAY INCLUDE	i). Orientation towards their duties ii). Effective advocacy for speedy disposal of cases iii). Study gaps in present practice and standard practice for presenting cases in an effective way iv). Remand and its requisites v). Management of Criminal Trial vi). Forensic Techniques of Investigation vii). Jail Manual viii). Police Rules ix). Investigation for Fair Trial Act x). Protection of Pakistan Act xi). Daftari Urdu
RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts	
METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	

CALENDAR 2017-2018

S.No.	MONTH/YEAR	August, 2017
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training course for Additional District & Sessions Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	New Laws
	OBJECTIVES	Many new laws have been passed in recent years that have changed the course of administration of justice. Most important among them are Illegal Dispossession Act, Women Protection Act, Protection of Pakistan Act and Investigation for Fair Trial Act. To provide an insight about the philosophy behind these laws, this program will help judicial officers to consider the importance of these laws and how to apply them effectively.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Consumer Protection Laws. ii). Illegal Dispossession Act iii). Women Protection Act iv). Cyber Crime Laws in Pakistan v). Intellectual Property Rights (IPRs) vi). Anti-money Laundering Act vii). Forensic and Medical Jurisprudence viii). Alternative Dispute Resolution (ADR) ix). Investigation for Fair Trial Act x). Protection of Pakistan Act ix). Daftari Urdu
	RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments 	
2.	MONTH/YEAR	August, 2017
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training programme for Superintendents of the Sessions Courts from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	How to be an Effective Superintendent?
	OBJECTIVES	Many important functions are attached with the Office of Superintendents of Sessions Courts. Most important are control over process serving agency and financial management. Many court delays are caused due to non-observance of relevant rules/practices meant to be applied by this Office. This course will help them to re-learn good practices for working as an effective Superintendent.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Process Serving Agency ii). Maintenance of record room iii). Financial Control iv). Etiquettes and Mannerism v). Self, Stress & Time Management vi). Senior Junior Relationship vii). Service Laws viii). Public Procurement Rules ix). Selected Provisions of Law of Limitation, Court Fee & Suit Valuation x). Daftari Urdu
RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving judges of district judiciary iii). Retried and serving officers of civil service of Pakistan iv). Eminent Jurists and Lawyers v). Professional Experts 	
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments 	

CALENDAR 2017-2018

S.No.	MONTH/YEAR	September, 2017
1.	NAME OF TRAINING/EDUCATION PROGRAMS AND COURSES	One week training course for Female Judges of the Family Courts from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Management of Family Cases
	OBJECTIVES	Family cases always bring sensitive issues which are generally marred with complaints of excessive delays. This course will help family court judges in improvement of justice delivery by the family courts through use of court and case management techniques most suitable for family courts. It will also help judges in learning the skills for court controlled pre- and post-trial conciliation methods.
	CURRICULUM/TOPICS MAY INCLUDE	i). Pre-Trial and Post Trial Proceedings ii). Evidence Related Issues iii). Judgment/Order Writing Skills iv). Execution of Family Decrees v). Gender Sensitization and Woman Harassment vi). Muslim Family Laws Ordinance, 1961 vii). Muslim Family Courts Act 1964 viii). Grounds for Dissolution of Marriage ix). Guardianship Cases x). Alternative Dispute Resolution in Family Cases and Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts, NGOs
	METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
2.	MONTH/YEAR	September, 2017
	NAME OF TRAINING/EDUCATION PROGRAMS AND COURSES	One week training course for District & Sessions Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	New Laws
	OBJECTIVES	Many new laws have been passed in recent years that have changed the course of administration of justice. Most important among them are Illegal Dispossession Act, Women Protection Act, Protection of Pakistan Act and Investigation for Fair Trial Act. To provide an insight about the philosophy behind these laws, this program will help judicial officers to consider the importance of these laws and how to apply them effectively.
	CURRICULUM/TOPICS MAY INCLUDE	i). Consumer Protection Laws. ii). Illegal Dispossession Act iii). Women Protection Act iv). Cyber Crime Laws in Pakistan v). Intellectual Property Rights (IPRs) vi). Anti-money Laundering Act vii). Forensic and Medical Jurisprudence viii). Alternative Dispute Resolution (ADR) ix). Investigation for Fair Trial Act x). Protection of Pakistan Act xi). Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers, Professional Experts and NGOs
METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions, iii). Assignments	

CALENDAR 2016-2017

S.No.	MONTH/YEAR	October, 2017
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training course for Senior Civil Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	How to be an Effective Senior Civil Judge
	OBJECTIVES	Competency and efficiency of judicial officers need to be supplemented by effectiveness. It helps in implementation of good governance. SCJ has a special role in district judiciary with administrative powers relating to finances and control of process serving agency. This program will allow them to learn effective control over all areas under their control, especially the finances and the nazarat branch.
	CURRICULUM/TOPICS MAY INCLUDE	i). Effective Financial Management ii). Effective Control of Nazarat Branch iii). Effective Case Management (distribution) iv). Environment Law with special reference to jurisdiction and powers of Green Courts. v). Self, Stress and Time Management vi). Service Laws vii). Alternate Dispute Resolution (ADR) viii). Public Procurement Rules ix). Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
	METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
2.	MONTH/YEAR	October, 2017
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training course for Civil Judges-Cum-Magistrates from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Case and Court Management and New Laws
	OBJECTIVES	Heavy dockets and backlog in courts always cause judges and presiding officers of courts to work under immense pressure. The present course will provide them an insight as to how they can manage their workload. The time management is important in this regard apart from other issues. Best practices and experiences of peers will be discussed in this program for an improved case and flow management.
	CURRICULUM/TOPICS MAY INCLUDE	i). Case Flow Management ii). Time Management iii). Judgment writing iv). Electronic Transactions Ordinance v). Electronic Crimes Ordinance vi). IPRs Laws vii). Cyber Laws viii). Small Claims and Minor Offences ix). Alternate Dispute Resolution (ADR) x). Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
	METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments

CALENDAR 2017-2018

S.No.	MONTH/YEAR	November, 2017
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week refresher course for Additional District & Sessions Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Sessions Trial and Appreciation of Evidence
	OBJECTIVES	Sessions Trials require special attention of judicial officers due to their sensitivity and gravity of offences which they try. It needs careful handling of all the processes so that court process is not abused and justice is administered properly and timely.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Management of Sessions Trials ii). Recording of Evidence iii). Judgment Writing iv). Evidence related issues v). Framing of charge vi). Alternate Dispute Resolution (ADR) vii). Expert/Forensic Evidence viii). Investigation for Fair Trial Act ix). Sentencing/Executions x). Jail Manual xi). Police Rules xii). Daftari Urdu
	RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts vii). NGOs
	METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
2.	MONTH/YEAR	November, 2017
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training program for Nazirs/ Budget & Accounts Examiners from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	How to be an Effective Nazir/Budget & Accounts Examiner?
	OBJECTIVES	The Budget and Account Examiners have to deal with preparations and exhausting of budget. This training program will improve their skills to effectively control and manage the work of nazarat branch as well as budget and accounts. It will also provide insight about financial management and maintenance of records for an effective decision making whenever necessary.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Financial Control Management ii). Etiquettes and Mannerism iii). Public Procurement Rules iv). Daftari Urdu v). Dealing of Audit Paras vi). Internal and External Audit
	RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving judges of district judiciary iii). Retried and serving officers of civil service of Pakistan iv). Eminent Jurists and Lawyers v). Professional Experts
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion , informal discussions iii). Assignments 	

CALENDAR 2017-2018

S.No.	MONTH/YEAR	December, 2017
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week refresher course for Civil Judges-cum-Magistrates from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Criminal Trial and Appreciation of Evidence
	OBJECTIVES	Participants will be able to understand pre-trial issues; charge; trial itself How to record evidence; credibility of witnesses; issues of judgment and how to conduct the trial in accordance with best judicial practices.
	CURRICULUM/TOPICS MAY INCLUDE	i). Evidence related issues ii). Framing of charge iii). Judgment/Order Writing Skills iv). Bail and Remand v). Management of Criminal Trial vi). Expert/Forensic Evidence vii). Alternate Dispute Resolution (ADR) viii). Jail Manual ix). Police Rules x). Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Professional Experts vi). Eminent Jurists and Lawyers and NGOs
	METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments
2.	MONTH/YEAR	December, 2017
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training programme for District Attorneys/Deputy District Attorneys from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Management of Civil Cases
	OBJECTIVES	They represent the government in all those civil cases where the government is party. It will be an important training program by the Academy for district attorneys to learn effective handling of government cases. Further, it will also help district attorneys to understand the issues of delay and how to help courts in early disposal of cases.
	CURRICULUM/TOPICS MAY INCLUDE	i). Distribution of Work ii). Efficient Handling of Cases iii). Civil Practice & Procedure iv). Land Revenue Act v). Land Acquisition Act vi). Law of Inheritance vii). Alternative Dispute Resolution (ADR) viii). Public Procurement Rules ix). Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
	METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments

CALENDAR 2017-2018

S.No.	MONTH/YEAR	January, 2018
1.	NAME OF TRAINING/EDUCATION PROGRAMS AND COURSES	One week refresher course for Senior Civil Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Effective Administrative/Financial Management
	OBJECTIVES	Senior Civil Judges play an important role in administration of justice at district level. They control process serving agency and finances. Learning about both these areas is important for an effective administrative judge. This course will help SCJ's to learn techniques to effectively control the process serving agency to minimize delays in court cases due to non-service of processes. It will also provide them to manage the funds available with them for needs of district judiciary. They shall be given orientation on the exercise of powers by Green Courts under the environmental laws
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Principles of financial management; ii). Understanding of relevant accounts and how to control them iii). Understanding best practices in this field iv). Role of process serving agency and its importance in justice system at district level v). Effective ways to control this agency vi). Alternative Dispute Resolution (ADR) vii). Public Procurement Rules viii). Service Laws and Daftari Urdu
	RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussion iii). Assignments 	
2.	MONTH/YEAR	January, 2018
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week refresher course for the officers of Supreme Court and High Courts from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Capacity Building of Supportive Court Officers
	OBJECTIVES	The officers working in courts are supposed to assist the court in befitting manner. They are required to be well versed not only in certain administrative laws and instructions but also expected to behave seemly. They have also to supervise the ministerial staff for which they should be acquainted in various disciplines.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Etiquettes and mannerism ii). Professional code of conduct iii). Departmental inquiries iv). Noting drafting and correspondence v). Service Laws vi). Implementation of decree/order vii). Independence and impartiality viii). Secretarial practices ix). Senior junior relationship x). Preparation of cause list xi). Preliminary scrutiny of cases and completion of documents xii). Daftari Urdu
RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving judges of district judiciary iii). Retried and serving officers of civil service of Pakistan iv). Eminent Jurists, Lawyers and Professional Experts 	
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions and iii). Assignments 	

CALENDAR 2017-2018

S.No.	MONTH/YEAR	February, 2018
1.	NAME OF TRAINING/EDUCATION PROGRAMS AND COURSES	One week training course for Female Judges of the Family Courts from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Management of Family Cases
	OBJECTIVES	Family cases always bring sensitive issues which are generally marred with complaints of excessive delays. This course will help family courts judges in improvement of justice delivery by the family courts through use of court and case management techniques most suitable for family courts. It will also help judges in learning the skills for court controlled pre- and post-trial conciliation methods.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Pre-Trial and Post Trial Proceedings ii). Presence of the Parties in person iii). Evidence Related Issues iv). Judgment/Order Writing Skills v). Execution of Family Decrees vi). Gender Sensitization and Woman Harassment vii). Muslim Family Laws Ordinance, 1961 viii). Muslim Family Courts Act 1964 ix). Grounds for Dissolution of Marriage x). Guardianship Cases xi). Alternative Dispute Resolution in Family Cases xii). Daftari Urdu
	RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments 	
2.	MONTH/YEAR	February, 2018
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training programme for Superintendents of the Sessions Courts from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	How to be an Effective Superintendent?
	OBJECTIVES	Many important functions are attached with the Office of Superintendents of Sessions Courts. Most important are control over process serving agency and financial management. Many court delays are caused due to non-observance of relevant rules/practices meant to be applied by this Office. This course will help them to re-learn good practices for working as an effective Superintendent.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Process Severing Agency ii). Maintenance of record room iii). Financial Control iv). Etiquettes and Mannerism v). Self, Stress & Time Management vi). Senior Junior Relationship vii). Service Laws viii). Public Procurement Rules ix). Selected Provisions of Law of Limitation, Court Fee & Suit Valuation x). Daftari Urdu
RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving judges of district judiciary iii). Retried and serving officers of civil service of Pakistan iv). Eminent Jurists and Lawyers v). Professional Experts 	
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments 	

CALENDAR 2017-2018

S.No.	MONTH/YEAR	March, 2018
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training course for Civil Judges-cum-Magistrates from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	New Laws
	OBJECTIVES	The participants will understand cyber laws, Current Development and Key Issues in cyber crimes; Jurisdictional issues in cyber space; Modus Operandi of Cyber Criminals and tips to avoid becoming a victim of cyber crime; Preservation of Electronic Evidence: Technique, Procedure and Pitfalls. They will also be sensitized of other new laws.
	CURRICULUM/TOPICS MAY INCLUDE	i). Electronic Transactions Ordinance ii). Electronic Crimes Ordinance iii). IPRs Laws iv). Cyber Laws v). Environment Law vi). Women Protection Act vii). Small Claims and Minor Offences viii). Judgment Writing ix). Alternate Dispute Resolution (ADR) x). Jail Manual xi). Police Rules xii). New dimensions in Medical Jurisprudence xiii). Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	
2.	MONTH/YEAR	March, 2018
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week refresher course for Prosecutors from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Role of Prosecutors in quick disposal of criminal cases
	OBJECTIVES	The Academy's syllabus provides ample guidance for Law Officers to work effectively and efficiently in courts. This course will help them in providing services to courts in a more effective way keeping in view the new judicial policy guidelines.
	CURRICULUM/TOPICS MAY INCLUDE	i). Orientation towards their duties ii). Effective advocacy for speedy disposal of cases iii). Study gaps in present practice and standard practice for presenting cases in an effective way iv). Remand and its requisites v). Management of Criminal Trial vi). Forensic Techniques of Investigation vii). Investigation for Fair Trial Act viii). Jail Manual and Police Rules ix). Daftari Urdu
RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs	
METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	

CALENDAR 2017-2018

S.No.	MONTH/YEAR	April, 2018
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1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week refresher/training course for Senior Civil Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	New Laws
	OBJECTIVES	The participants will understand cyber laws, Current Development and Key Issues in cyber crimes; Jurisdictional issues in cyber space; Modus Operandi of Cyber Criminals and tips to avoid becoming a victim of cyber crime; Preservation of Electronic Evidence: Technique, Procedure and Pitfalls. They will also be sensitized of other new laws.
	CURRICULUM/TOPICS MAY INCLUDE	i). Electronic Transactions Ordinance ii). IPRs Laws iii). Cyber Laws iv). Environment Law v). Consumer Protection Act vi). Women Protection Act vii). Small Claims and Minor Offences viii). Judgment Writing ix). Alternate Dispute Resolution (ADR) x). Investigation for Fair Trial Act xi). Protection of Pakistan Act and Daftari Urdu
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and
METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	
2.	MONTH/YEAR	April, 2018
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training course for Newly Promoted District & Sessions Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Role of District & Sessions Judges being non Financial Managers in Financial Management and New Laws
	OBJECTIVES	To build competence in the preparation, presentation and implementation of budgetary plans for the Courts. It will help judicial officers to provide an effective judicial administration at district level.
	CURRICULUM /TOPICS MAY INCLUDE	i). Court budgeting/Fiscal management ii). Administration of court funds and proper distribution iv). Preparation of budget and developmental plans for district courts' development v). Environment Law vi). Alternate Dispute Resolution (ADR) vii). Consumer Protection Laws. viii). Illegal Dispossession Act ix). Women Protection Act x). Cyber Crime Laws in Pakistan xi). Intellectual Property Rights (IPRs) xii). Anti-money Laundering Act
	RESOURCE PERSONS	i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
METHODOLOGY/TEACHING TOOLS	i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments	

CALENDAR 2017-2018

S.No.	MONTH/YEAR	May, 2018
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training course for Civil Judges-cum-Magistrates from all over Pakistan, AJ&K and Gilgit-Baltistan
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Criminal Trial and Appreciation of Evidence
	OBJECTIVES	Participants will be able to understand pre-trial issues; charge; trial itself How to record evidence; credibility of witnesses; issues of judgment and how to conduct the trial in accordance with best judicial practices.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Credibility Assessment of Witness ii). Evidence related issues iii). Framing of charge iv). Judgment/Order Writing Skills v). Bail and Remand vi). Management of Criminal Trial vii). Expert/Forensic Evidence viii). Alternate Dispute Resolution (ADR) ix). Investigation for Fair Trial Act, 2013 x). Jail Manual xi). Police Rules xii). Daftari Urdu
	RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retried and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments 	
2.	MONTH/YEAR	May, 2018
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training program for Nazirs/ Budget & Accounts Examiners from all over Pakistan, AJ&K and Gilgit-Baltistan
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	How to be an Effective Nazir/Budget & Accounts Examiner?
	OBJECTIVES	The Budget and Account Examiners have to deal with preparations and exhausting of budget. This training program will improve their skills to effectively control and manage the work of nazarat branch as well as budget and accounts. It will also provide insight about financial management and maintenance of records for an effective decision making whenever necessary.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Financial Control Management ii). Etiquettes and Mannerism iii). Public Procurement Rules iv). Daftari Urdu v). Dealing of Audit Paras vi). Internal and External Audit
RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving judges of district judiciary iii). Retried and serving officers of civil service of Pakistan iv). Eminent Jurists and Lawyers v). Professional Experts 	
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion , informal discussions iii). Assignments 	

CALENDAR 2017-2018

S.NO.	MONTH/YEAR	June, 2018
1.	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training course for Additional District & Sessions Judges from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	New Laws
	OBJECTIVES	Many new laws have been passed in recent years that have changed the course of administration of justice. Most important among them are Illegal Dispossession Act, Women Protection Act, Protection of Pakistan Act and Investigation for Fair Trial Act. To provide an insight about the philosophy behind these laws, this program will help judicial officers to consider the importance of these laws and how to apply them effectively.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Consumer Protection Laws. ii). Illegal Dispossession Act iii). Women Protection Act iv). Cyber Crime Laws in Pakistan v). Intellectual Property Rights (IPRs) vi). Anti-money Laundering Act vii). Forensic and Medical Jurisprudence viii). Alternative Dispute Resolution (ADR) ix). Investigation for Fair Trial Act x). Protection of Pakistan Act xi). Daftari Urdu
	RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts vii). NGOs
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments 	
2.	MONTH/YEAR	June, 2018
	NAME OF TRAINING/ EDUCATION PROGRAMS AND COURSES	One week training programme for District Attorneys/ Deputy District Attorneys from all over Pakistan, AJ&K and Gilgit-Baltistan.
	NUMBER OF PARTICIPANTS	Twenty Six (26) or more
	CONTENTS/TOPICS	Management of Civil Cases
	OBJECTIVES	They represent the government in all those civil cases where the government is party. It will be an important training program by the Academy for district attorneys to learn effective handling of government cases. Further, it will also help district attorneys to understand the issues of delay and how to help courts in early disposal of cases.
	CURRICULUM/TOPICS MAY INCLUDE	<ul style="list-style-type: none"> i). Distribution of Work ii). Efficient Handling of Cases iii). Civil Practice & Procedure iv). Land Revenue Act v). Land Acquisition Act vi). Law of Inheritance vii). Alternative Dispute Resolution (ADR) viii). Public Procurement Rules ix). Daftari Urdu
RESOURCE PERSONS	<ul style="list-style-type: none"> i). Faculty ii). Retired and serving Judges of the Supreme Court and High Courts iii). Retired and serving judges of district judiciary iv). Retired and serving officers of civil service of Pakistan v). Eminent Jurists and Lawyers vi). Professional Experts and NGOs 	
METHODOLOGY/TEACHING TOOLS	<ul style="list-style-type: none"> i). Lecture through multimedia/ flip chart etc. ii). Case Study/Syndicate Discussion, informal discussions iii). Assignments 	